**Meeting of the PEG of Gyffin /Llys Meddyg Surgeries**

**On Tuesday 11th June 2024 at 18.00 hours via Microsoft Teams**

**Agenda**

1. **Attendees**
2. **Apologies for absence**
3. **Declaration of potential Conflict of Interest**
4. **Approval of minutes of the AGM held on Feb 26th 2024** – attached
5. **Matters arising from the minutes not on the Agenda**
6. **Report from Practice Representative**
7. **Report from eNewsletter Editor**
8. **Review and approval of present PEG documents**
9. **Review of present PEG activities**
   * 1. Website review
     2. Prescriptions problems
     3. Suggestions of other activities
10. **Any other urgent business**
11. **Task List**
12. **Date and Time of next Meeting Tuesday 10th Sept 2024 18:00-19:00 via Teams**